



Passport size
Photograph

STUDENT ID: _____

Agent: _____

INTERNATIONAL OFFICE

Risk Assessment

Conditional

Unconditional

Reject

Date: _____

Notes: _____

Signed: _____

Ro/Agent Seal: _____

BRITISH/EU STUDENTS APPLICATION

IMPORTANT - PLEASE COMPLETE IN BLOCK CAPITALS AND BLACK INK

SECTION 1 COURSE DETAILS

COURSE TITLE: _____

If not accepted for this course, please give an alternative: _____

Year of entry: _____ Intake: _____

Awarding Bodies:

University of Sunderland University of Bradford University of Greenwich Edexcel

De Montfort University Others _____

SECTION 2 PERSONAL DETAILS

*This section of the form provides us with important personal information which enables us to fully help students with their application
It is compulsory for you to complete each section, giving as much detail as possible.*

Mr/Mrs/Miss/Ms/Other: _____ Date of Birth: _____ DD-MM-YYYY Passport No: _____

Full Name (as shown on passport): _____

Male/Female: _____ Nationality: _____ Country of permanent residence: _____

Permanent home address: _____

Landline (include dialling codes) _____ Mobile (include dialling codes) _____

email: _____

Address for correspondence (in the UK) _____

Landline (include dialling codes) _____ Mobile (include dialling codes) _____

email: _____

SECTION 3 ENGLISH LANGUAGE (All tier 4 Visa students must have a UKBA Approved English Language Test Certificate)

All applicants are required to be educated to a minimum of CEFR Level B1 or above. Ex: Qualifications include IELTS/TOEFL/PTE. (Please ensure you enclose certified copies of Certificate.)

Test:	Date of test:	Month:	Year:
Overall Score: _____	Speaking: _____	Listening: _____	Reading: _____ Writing: _____

Return this completed application form to:
EThames Graduate School
197 Marsh Wall,
Docklands, London,
E14 9SG

Tel: +44 (0) 20 7531 7320
Fax: +44 (0) 20 7987 0762
Email: applications@etgs.org.uk
www.etgs.org.uk



SECTION 4 EDUCATIONAL QUALIFICATION

Give details of academic and professional qualifications already obtained and pending (We may verify the qualifications with the awarding body)

Enclose a CV. Indicate here, if you have done so.

Name of Institution / Address	Dates: (month/year)	Qualification/award- (include class & division or grade obtained if known)	Remarks
	from:		
	to:		
	from:		
	to:		
	from:		
	to:		
	from:		
	to:		

SECTION 5 WORKEXPERIENCE

Job Title	Main responsibilities	Full-time/Part-time	from: Month/Year	to: Month/Year

SECTION 6 FEE DETAILS

Who is expected to pay your fees?

Self Funded Family Bank Loan

Details: _____

SECTION 7 STATEMENT OF PURPOSE (SOP)

On a separate sheet of paper please provide information on why you want to study at EThames. Things you may wish to include are reasons for your choice of course, your future career plans and any other information which you feel demonstrates your suitability for the course.

Enclose a CV. Indicate here, if you have done so.

SECTION 8 REQUIREMENTS

Do you have any special requirements? (eg. Disability) _____

Any further information?

Please use this section to tell us of any further details which may affect your study in UK (eg. will your family accompany you?) details of Visa Applications etc

What made you choose EThames Graduate School for your higher Education? _____

What are your career objectives on completion of your course? _____

Were you informed by your counsellor representative fully about EThames and the programmes offered?

YES NO

Are you aware of the fee structure?

YES NO

Are you aware that the fee mentioned is only the course fee and that it will not cover any expenses incurred as a student?

YES NO

Are you aware that you are required to purchase necessary core textbook and a laptop / personal computer for study purpose?

YES NO

Are you aware that attendance is compulsory and you should have a minimum of 80% attendance during your study at EThames and failure to achieve this can lead to termination from the course?

YES NO

Are you aware that a failure to submit an assessment at the first opportunity counts as one failed attempt, and will lead to a 1 term (3 months) delay and resubmission fee of £500 to £750 for Dissertations

YES NO

CHECKLIST (Please provide the following supporting documents)

- Passport Photograph
- Passport copy
- Academic Reference
- Employment Reference
- Copies of Academic Documents
- Copy of IELTS/TOEFEL/PTE Certificate
- Statement of Purpose
- Work Experience
- Evidence of Sponsorship (if applicable)
- Previous VISA (photo copy if applicable)
- Bank Statements

SECTION 10 NOTES OF GUIDANCE TO COMPLETING THIS APPLICATION FORM

These notes are intended to help you complete the EThames Graduate School Student Application Form and to ensure that your application can be processed efficiently.

GENERAL NOTES

- Students are advised to send all correspondence via E-mail or by post via a reputable courier.
- In any future correspondence, please quote your Full Name & Student ID to which you have applied for admission.
- In order to assist the School in making a decision on your application, please enclose copies of relevant documentation (e.g. certificates, transcripts, English language results, academic/work references and CV). To avoid delays in the selection process, please ensure that references accompany the application form, or are forwarded as soon as possible by your referees.
- Data Protection Act – The information contained in this Application will be used for the purpose of processing your application and in case you are admitted, will form the basis of your student record.
- All decisions by EThames Graduate School are taken in good faith on the basis of the statements made in the Application Form.

SECTION 11 TERMS AND CONDITIONS FOR THE STUDENT OF ETHAMES

- The Student agrees to attend all tutorials and lectures specified in the time table and also agree that if he /she fails to achieve an attendance level of 80% this could lead to disciplinary action including termination from the course . Any absence of leave should be approved in writing by EThames Prior to the leave .
- Disciplinary action will be taken against students for any inappropriate form of behaviour or conduct which can lead to exclusion / termination from the course.
- The student is fully aware of the subjects that are offered on his /her course and is fully aware of the facilities and services offered by EThames Graduate School.
- The student agrees that he /she cannot change defer or withdraw from the course offered , without prior written permission from EThames Graduate School .
- Your course fee includes all costs associated with your recruitment and admission and the cost of your tuition fee. EThames Fee refund policy is set out below .
 - (a) Fees will be refunded in full , if the student application is declined by EThames Graduate school
 - (b) In the case of Overseas students, if the student's visa is refused, all the fees will be refunded
 - (c) In the case of overseas students ,once a student has obtained a visa, but does not commence the course. The initial deposit paid will not be refunded .
 - (d) Once the student has commenced the course fees will not be refunded .
- The students agree not to defer his /her semester or change his /her course without prior written authorization of EThames Graduate school. Visa Student cannot defer their course unless their visa application has been processed.
- All Course and modules are subject to change and can vary from time to time. EThames Graduate School reserves the right to Change the contents of the course without any prior notice to the student .In the event of the selected course/ option or degree programmes being terminated or not conducted a suitable alternative may be provided.
- The student is aware that the maximum number of resits permissible on the master programmes is four and bachelors programmes is eight. if the student exceeds the maximum permissible resit , their registration is liable to be terminated by the school . where student is studying pre-session English, in the event of resit, a student will not be permitted to extend the duration of study by more than one semester.
- The Student agrees to buy the recommended textbooks for all the study modules prior to the commencement of the course .
- The Student agree to buy his /her personal computers or laptops prior to the commencement of the course if required.
- The student agree to register for the course on the date mentioned in his /her offer letter. if student does not enrol he/she will be reported to UKBA.
- The Student agree for EThames Graduate school to disclose his /her details to the relevant immigration and home office authorities of his/her registration attendance and progression details
- EThames reserve the rights to contacts your parents/guardian to discuss on your attendance, finance and course progression
- Signing this application indicates acceptance of the terms and conditions of the EThames Graduate School. I Confirm to the best of my knowledge the information given in this form is correct . if accepted on this course , I agree to abide by the above terms and condition.
- The student agrees to inform EThames of any changes in contact details at any time during the course.(Email, Mobile number, Address)

SECTION 12 DECLARATION

I confirm that the information given on this form is true, complete and accurate and no information requested or other material information has been omitted. I understand that this application place offered may be withdrawn by EThames Graduate School, if in the future the information provided proves to be inaccurate,

Signature of applicant: _____ Date: _____



RETURN THIS COMPLETED
APPLICATION FORM TO:

197 Marsh Wall,
Docklands, London,
E14 9SG

Tel: + 44 (0) 20 7531 7320
Fax: + 44 (0) 20 7987 0762
Email: applications@etgs.org.uk
www.etgs.org.uk